

GOALS ACADEMY GOVERNANCE COMMITTEE

Meeting Minutes

12/10/18

In compliance with the Americans with Disabilities Act for those requiring special assistance to access the meeting space where the Governance Committee Meeting is scheduled to occur, to access written documents being discussed at the Governance Committee Meeting, or to otherwise participate at Governance Committee Meetings, please contact Carolyn Parsons at 714-563-2390 or cparsons@goalsacademy.us for assistance. Notification by noon on Friday, October 26, 2018, will enable GOALS Academy to make reasonable arrangements to ensure accessibility to the Governance Committee Meeting and to provide any required accommodations, auxiliary aids, or services.

The Board of Education exercises the right to audiotape its meetings.

I. **Call to Order**

Members of the Board Present:

Mike Anderson, Alexy Escobedo, Fareed Farukhi, Jerry O'Connell, Frank Cardona

Staff Members Present:

Debbie Schroeder (Director), Will Cheshier (Assistant Director), Chammarra Nguyen (Special Education Coordinator), Michele Rowell (Teacher), Jenni Tran (Teacher), Carolyn Parsons (Leadership Assistant), Sandra Tafolla (Educational Specialist)

Others Attendees (Nonparents):

Jen Rodriguez (GFGA), Les Gonzalez (GFGA), Amita Parikh (Senior Client Manager), Nancy Murguia (GFGA), Frederick William Schroeder III

Parents:

Shalena Harris, Jennifer Magana, Jenn Centa, Maria H. Figueroa, Kerilynn Cooke, Mayra Velazquez, Tim Centa, Kelli Hoover, Magdalena Solgado, Nayeli Banos, Abigail Castro, Sujey Robles

A. Introduction and Roll Call

A regular meeting of the GOALS Academy Governance Committee meeting was called to order by the committee chairperson, Alexy Escobedo, in the GOALS Academy 3rd grade classroom at 412 W Carl Karcher Way, Anaheim, CA at 5:36 PM.

B. Adoption of Agenda

1. Motion: Fareed Farukhi
2. Second: Mike Anderson
3. Vote: 3/3

C. Correct/Approve Minutes of 10/29/18 Regular Meeting – Minutes stood approved

D. Reminder of Protocol for Public Speakers -- Two sections in the agenda for public speakers. Forms will need to be filled out prior to the meeting starts. No forms will be accepted after meeting begins.

- E. Videotaping of Governance Committee Meeting -- Participants in the 12/10 governance committee meeting were alerted that video taping was going to occur.

II. Public Speakers on Agenda Item

The Governance Committee of the GOALS Academy wishes to hear input from the community regarding the items on the Regular Meeting Agenda. Speaker Forms are available at the Meeting and must be completed and submitted prior to the beginning of the meeting. Each speaker is limited to three minutes to permit multiple speakers the opportunity to address the Governance Committee. The total time for each agenda item is 20 minutes. And, individual speakers may not cede their time to another speaker.

During the 12/10 meeting, there were no public speakers on agenda items.

III. Public Speakers on Items Not on the Agenda

The Governance Committee of the GOALS Academy welcomes public input on any item NOT on the Regular Meeting Agenda. Speaker Forms are available at the Meeting and must be completed and submitted prior to the beginning of the meeting. Each speaker is limited to three (3) minutes to permit multiple speakers the opportunity to address the Governance Committee. As the public comment relates to items that are not on the Regular Meeting Agenda, members of the Governance Committee may not engage in any discussion regarding the items raised under this Agenda Item, but may direct the Director to follow up with a speaker or speakers for additional information or in accordance with GOALS Academy policies or may ask that an item be placed on a future meeting agenda.

During the 12/10 meeting, there were no public speakers on items not on the agenda.

IV. Updates from Executive Director of GOALS and/or GFGA Representative (15 Minutes)

- A. Presented by Jen Rodriguez of GFGA
 1. RE: GOALS – ABC going strong. They meet 5 days a week and do 1 to 2 field trips per week. Two or three weeks ago GOALS hosted a Saturday of service with other community organizations. A month ago there was a Lakers Legends Clinic with jr high schoolers involved in basketball. Everybody Counts still strong with approximately 140 participants.
 2. GFGA – Updates were given regarding curriculum being presented to scholars like Veterans day, information about dog breeds, and endangered animals. Scholars given the opportunity to play wiffle ball and ultimate frisbee. GFGA continues to have students participating in ice hockey. They also took a field trip to new park and had roller skating event.

V. Updates from GOALS Academy Consultants and Staff Members

- A. Amita Parikh, EdTec Consultant
 1. October Financial Update
 - November will be available at next meeting with December

- Recommendation to increase expenses to get a more reasonable fund balance as we get closer to renewal
 - An additional approximately \$14,000 in revenue due to Low Performing Student Block Grant has been given to GOALS Academy with requirements in the way it is to be spent.
2. 1st Interim Budget Report
 - Required per Ed Code
 - Report financials to authorizer 4x per year
 - Reports budget, actuals as of October, and forecast
 - Includes 2 year, multi-year projection
- B. CliftonLarsonAllen LLP (by phone)
1. Outcome of Audit for 2017-2018 school year
 2. Nothing of concern to report
 3. No challenges completing the audit
 4. No audit adjustments needed
 5. Last page has accounting standards changes
 - Attendance – Standard focus on whether attendance is being taken correctly, etc
 - Works with EdTech to get information
 6. Questions/Answers
 - No questions currently from governance committee, but they may later
 - Draft approved with possible modifications later upon further review
- C. Carolyn Parsons, Leadership Assistant
1. Update on enrollment -- Full capacity – 241 Scholars
 2. Recruitment plan
 - There are 367 scholars currently on the GOALS Academy waitlist. This is after cleaning up waitlist (calling families to see who is still interested in attending GOALS Academy). We would like to have waitlist of 1,000 and plan on using Facebook and other forms of social media. Will recruit current families to help with making banners, flyers, etc. and work tables at events.
 - May be applying to have a booth at the Black History Event on 2/2/19
 - Door to door recruitment
- D. Debbie Schroeder, Founding Director, and Will Chesher, Assistant Director
1. Three documents required by AESD/OCDE/CDE -- 1st Interim Budget Report, 2017-2018 GOALS Academy Audit, and P-1 Report
 2. Each of these documents displays a different type of information. The 1st Interim Budget Report shows how we are right now. The audit shows how we did last year. The P-1 Report shows attendance data.
 - P-1: Shows attendance data for different time periods as well as in summation. This correlates with ADA funding. ADA represents a child in a seat and can be impacted by things like illness, etc.
 - There will be a P-2 report and an end of the year report.
 3. Low Performing Students Block Grant for \$13,832, with anticipated use of funds during remainder of 2018-2019 school year and 2019-2020
 - Plan of action has to be submitted to the state. GA plans for money to be used toward before and after school tutoring for primary scholars..
 - Targeting 2nd, 3rd, the 1st, and K
 - Stipend to teachers for tutoring

- May also contract with outside resources
- Funding spent by end of 2019 – 2020 school year
- Will have to report on how funds are being spent
- Tracking will be required
- Areas of focus: reading and math

E. Update on data from Parent Survey

1. If we were to look for a different site, 88.2% are willing to move up to 10 miles. 8% are willing to move up to 20 miles away
2. Only 4 said that they would like to keep school in current location
3. 84.5 % say church was fine, 10.9% said maybe, and a few families said no
4. Grow to 480 – 77.3% said grow. About 22% said no, but may not understand what that would entail/look like, which may require more dialogue to share the benefits
 - Be able to pay staff more
 - Shift scholars/behavior dynamics
 - Teacher collaborations by grade

F. Wellness Policy – required yearly revision

1. Document co-created with SSC
2. Required for free and reduced lunch
3. We were out of compliance in terms of access to water. To remedy, we have added water fountains.

G. Progress report on consultant

1. Met on Friday -- Discussed options, vision, and how to proceed
2. Guidance given to back up and set some guidelines about what is wanted in the governance committee.
3. This continues to be ongoing. May contract with them in January/February. Have a set plan for moving forward in February
4. Schroeder impressed by their

H. Charter school renewal process -- Documents pulled from CCSA

1. Charter Renewal Overview
 - Every 5 years
 - Go to renewal in September of 5th year
 - Preparation needs to occur in 4th year
 - Data showing progress and growth
 - Requirements
 - Go over areas we could be declined for
 - Takes 9 -12 months
 - Schroeder currently working on the petition for renewal in terms of curriculum/GOALS Academy specific items. Governance structure information for renewal will be a team effort between GOALS and GA
2. Renewal Preparation
 - Over the past 3 years, analyze how school is doing academically. Information primarily based on CAASPP/Dashboard.
 - Fiscal soundness
 - Intended outcomes
 - Possible reasons we could be denied need to be determined
 - Schroeder is meeting with Mary Grace, Assistant Superintendent of AESD. Since

GOALS Academy is the first charter school up for renewal, she will work with Mary Grace to build renewal system/partnership.

- I. Proposed change in Governance Committee Meetings due to Escobedo's change in work schedule
 1. According to O'Connell, the next GOALS Academy Governance Committee Meeting will be Thursday, January 17, at 5:30. The purpose of this date and time is to have it the same day as the GOALS Board Meeting.
 2. GOALS Board Meeting: 1/17/19, from 9:00 am – 11:00 am

VI. Follow-Up by Governance Committee

- A. Status on GOALS Board Meeting Schedule, Escobedo – January 17th
- B. Status on GOALS Audit, Escobedo -- Dave is still working on the audit. He had to wait until year end. Overall audit will be out in April.
- C. Status on Real Estate Search Agreement, Farukhi -- No updates, on hold for now...

VII. Updates from Parent/Staff Leadership Groups

- A. F.A.S.T. (Family and Staff Team)

Presented by Jennifer Centa – Shared with the committee that this coming Wednesday (12/12) there would be a F.A.S.T. event including several scholar performances (Big Labs music and Little Labs singing) from 6:00 pm-8:00 PM in Picnic Plaza. Additionally, there would be a F.A.S.T. Holiday event on Friday 12/14 with snow for our scholars to enjoy. The event would also include hot chocolate, pictures with Santa, and a holiday movie. Then, Centa announced that the annual family gala will take place on 3/8/19 at Brookhurst Community Center from 5:00-8:00 PM and would cost \$5 per person. This money would be used to pay for the DJ and room rental. Finally, F.A.S.T. is having a fundraiser at Ruby's and receives 20% from any one who eats there and presents a flyer.

Additionally, Jenn addressed a concern regarding the GOALS Academy Big Labs Culinary Arts class. She announced that after reaching out to the proper authorities, it was determined that a health permit would not be required if scholars are making and eating their own foods

- B. SSC (School Site Council)

Presented by Jennifer Magaña – Discussed the approval of the GOALS Academy Wellness Plan by the School Site Council. Also mentioned that the SSC is working on reviewing and improving the school-wide behavior plan. They are interested in adding a component discussing the support of a scholar who is hurt or injured by another scholar. Additionally, Magaña asked several questions of the Governance Committee, including the progress on determining if GOALS Academy could have its own EIN and the board structure including parent representation. She requested financial clarity from GOALS, particularly regarding the Anaheim LLC.

VIII. Consent Calendar – None

Items listed under the Consent Calendar are considered to be routine and are acted on by the Governance Committee in one motion. There is no discussion of these items unless a member of

the Governance Committee requests specific items to be discussed and/or removed from the Consent Calendar.

IX. Action Calendar

- A. Approval of October Financial Update
Motion: Fareed Farukhi, **Second:** Mike Anderson, **Vote:** 3/3
- B. Approval of 1st Interim Budget Report 2018-2019
Motion: Mike Anderson, **Second:** Fareed Farukhi, **Vote:** 3/3
- C. Approval of 2017-2018 GOALS Academy Audit Draft with possible modifications in the future
Motion: Mike Anderson, **Second:** Fareed Farukhi, **Vote:** 3/3
- D. Approval of P-1 Report
Motion: Fareed Farukhi, **Second:** Alexy Escobedo, **Vote:** 3/3
- E. Approval of Application for Low Performing Students Block Grant
Motion: Fareed Farukhi, **Second:** Alexy Escobedo, **Vote:** 3/3
- F. Approval of Wellness Plan w/ SSC Approval
Motion: Mike Anderson, **Second:** Fareed Farukhi, **Vote:** 3/3
- G. Approval of Meeting Date (January Only)
Motion: Alexy Escobedo, **Second:** Fareed Farukhi, **Vote:** 3/3

X. Governance Committee Member Reports - None

This is an opportunity for Governance Committee members to provide updates on school activities in which they have participated or upcoming community events.

XI. Future Agenda Items

- A. Report on scholars' performance (Dashboard)
- B. Progress update on charter school renewal
- C. Schedule of meeting dates for the remainder of the school year

Adjournment - There being no further business before the Board, the meeting was declared adjourned at 6:55 PM.